**Virginia Department of Education**

**School/Parent Involvement Policy**

Clintwood Elementary School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents. This policy was adopted on August 18, 2014. A list of committee members responsible for the writing of this policy can be found in Appendix A. The policy was distributed to parents of participating children and to the extent practicable, providing in a language the parents can understand. This policy shall be made available to the local community by the school's webpage or by phoning in a request to the school office at 926-6088. If the Title I plan is not satisfactory to the parents of participating children, the Parent Advisory Council will submit any parent comments with the application when the plan is submitted to the state. This parent involvement plan will be updated annually to meet the changing needs of the parents and the school.

**Part 1. POLICY INVOLVEMENT**

Clintwood Elementary School will:

1. Convene and annual meeting on the first Open House date at Clintwood Elementary to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I and the right of the parents be involved.
2. A schedule of this year's meetings can be found in Appendix B.
3. Invite parents to attend meetings for the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy, and the joint development of the schoolwide program plan.
4. Provide parents of participating children:

A. Letters and an updated school website regarding Title I programs.

B. Parents will be given a description and explanation of the curriculum used in Title I classes, and also the forms of academic assessment used to measure student progress. This information will be found in Appendix C.

C. Opportunities will be made for parents to formulate suggestions and ideas relating to the education of their students.

1. If the schoolwide program is not satisfactory then the parents of participating children, the PAC will submit all parent comments on the plan when the plan is made available to Title I of DCPS.

**Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

**SCHOOL - PARENT COMPACT**

Clintwood Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the school staff, and each student will share the responsibility for improved student academic achievement. Also, the means by which the school and parents will help children achieve the state's high standards.

This school - parent compact is in effect during school year 2017/18.

**Dickenson County Public Schools**

**Clintwood Elementary School**

**School/Parent/Student Compact**

Student's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. School's/Teacher's Responsibilities:**

1. Shall send progress report(s) home periodically.

2. Shall schedule at least one parent/teacher conference a year, and as needed.

3. Shall provide high quality curriculum and instruction in a supportive and effective environment.

4. Shall schedule parent meetings with due consideration to parent/family needs.

**2. Parent's Responsibilities: (Please check)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Read together often** |  | **Volunteer in child's classroom** |
|  | **Use TV and computer wisely** |  | **Attend Parent Meetings** |
|  | **Monitor school attendance** |  | **Establish a daily family routine** |
|  | **Talk with your child** |  | **Monitor out of school activities** |
|  | **Use the public library** |  | **Be a positive role model for your child** |
|  | **Express high expectations and offer**  **praise and encouragement** |  | **Read all notices from Clintwood Elementary**  **or Dickenson County Public Schools and**  **respond appropriately** |
|  | **Make sure homework is complete and**  **returned to school** |  | **Other (specify)** |
|  | **Serve, to the extent possible on Title I**  **committees such as Parent Advisory**  **Council or Parent Involvement Policy** |  |  |

**3. Student's Responsibilities: (Please check)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Attend school regularly** |  | **Show respect for parents, teachers, and all students** |
|  | **Be a good citizen** |  | **Read with an adult often** |
|  | **Be a good messenger between school and home** |  | **Use TV and computer wisely** |
|  | **Use math skills to solve problems** |  | **Do homework every day and ask for help when needed** |
|  | **Read for 30 minutes daily outside of school time** |  | **Other (specify)** |

**Dickenson County Public Schools**

**Clintwood Elementary School**

**School/Parent/Student Compact (Continued)**

**4. Optional School Responsibilities**

To help build and develop a partnership with parents to help their children achieve the State's high standards, Clintwood Elementary School will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.

2. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.

3. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Representative 's Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent's Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student's Signature Date

**Part 3. BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Clintwood Elementary School and DCPS Title I assisted under this part.

(1) Shall provide assistance to parents of children served by Clintwood Elementary School and DCPS Title I, as appropriated, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and local assessments, also monitor a child's progress and work with educators to improve the achievement of the children, progress reports, evaluative assessments listed in Appendix C.

(2) Shall provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster parental involvement

(3) Shall educated teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; phone calls, meetings such as PAC and PIP

(4) Shall conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children;

(5) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format that is practicable and in a language that parents can understand; through school websites, letters home

(6) May involve parent in the development of training for teachers, principals, and other educators to improve the effectiveness of such training

(7) May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training

(8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

(9) May train parents to enhance the involvement of other parents;

(10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

(11) May adopt and implement model approaches to improving parental involvement;

(12) May establish a division-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

(13) May develop appropriated roles for community-based organizations and businesses in parent involvement activities; and

(14) Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

**Part 4. ACCESSIBILITY**

Clintwood Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of migratory children, in a format that is practicable and in a language that parents can understand.

**Appendix A**

Title I

Parent Advisory Council Members

**Teachers**

1. Loria Phipps - Computer Lab

2. Glenda Wampler - Reading

3. Brooke Deel - Pre K

4. Gaye McCoy - Pre K

5. Pamela Turner - Pre K

**Parents**

Ashley Williams

Brini Davis

Michelle Hayes

**Appendix B**

**Scheduled Meeting Times for Parent Advisory Council**

**and**

**Parent Involvement Policy Members**

1. August 2017

2. October 2017

3. February 2018

4. April 2018

**Appendix C**

\* List of curriculum used in Title I classes and academic assessments used to measure student progress.

**Computer Lab** - McGraw Hill

Computer Literacy Lessons K - 4

Type to Learn (4th and 5th gr. only)

Power Typing.com (4th and 5th gr. only)

Dance Mat Typing (3th, 4th and 5th gr. only)

**Reading** - Scholastic Reading Inventory (4th and 5th gr. only)

**Math** - Scholastic Math Inventory grades 2nd, 3rd, 4th, 5th

**Pals** - Grades K – 3

**Pre-K -** Houghton Mifflin Pre-K Language Arts and Math

Pre-K Entrance Evaluation

Pre-K Exit Evaluation

DCPS Gross Motor Evaluation

DCPS Fine Motor Evaluation

DCPS Pre-K Math Assessment

PALS (Phonemic Awareness Literacy Screening)